

Minutes of a Regular Council Meeting

Meeting #: R18/2021
Date: October 4, 2021
Time: 4:01 pm
Location: City Hall Council Chambers and via video/audio conference

Attending:

Acting Mayor: W. Cole-Hamilton

Councillors: D. Frisch
D. Hillian
W. Morin
M. Theos

Regrets: B. Wells
M. McCollum

Staff: G. Garbutt, CAO
C. Davidson, Director of Engineering Services, via video/audio conference
J. Nelson, Director of Financial Services, via video/audio conference
K. O'Connell, Director of Corporate Support Services, via video/audio conference
M. Fitzgerald, Manager of Development Planning, via video/audio conference
R. Wyka, Manager of Finance, via video/audio conference
N. Borecky, Manager of Information Systems, via video/audio conference
R. Matthews, Executive Assistant/Deputy Corporate Officer, via video/audio conference
E. Gavelin, Network Technician, via video/audio conference

The Acting Mayor respectfully acknowledged the lands on which the meeting was conducted is the unceded traditional territory of the K'ómoks First Nation.

1. ADOPTION OF MINUTES

1.1 Adopt September 27th, 2021 Regular Council meeting minutes (0570-03)

Moved By Theos

Seconded By Frisch

THAT the September 27th, 2021 Regular Council meeting minutes be adopted.

Carried

2. INTRODUCTION OF LATE ITEMS

3. DELEGATIONS

4. STAFF REPORTS/PRESENTATIONS

4.1 Development Services

4.1.1 Updated Proposal - Zoning Amendment Bylaw No. 3017 - 801 Ryan Road (3360-20-2011)

Rachel Ricard, Development Manager; Kris Mailman, CEO; and Trevor Dickie, Vice President of Real Estate Development, Broadstreet Properties Ltd., presented information regarding the updated proposal for the rezoning application for 801 Ryan Road.

Moved By Frisch

Seconded By Morin

THAT the October 4th, 2021 staff report "Updated Proposal - Zoning Amendment Bylaw No. 3017 - 801 Ryan Road" be received for information.

Carried

Moved By Hillian

Seconded By Frisch

THAT based on the October 4th, 2021 staff report "Updated Proposal - Zoning Amendment Bylaw No. 3017 - 801 Ryan Road" and the September 7th, 2021 staff report "Zoning Amendment Bylaw No. 3017 - 801 Ryan Road" Council approve OPTION 1 and complete the following steps:

1. THAT Council give First and Second Readings of Zoning Amendment Bylaw No. 3017, 2021;
2. THAT Council direct staff to schedule and advertise a statutory Public Hearing with respect to the above referenced bylaw; and,
3. THAT Final Reading of the bylaw be withheld pending the registration of Section 219 covenant and Housing Agreement.

Carried

4.2 Financial Services

4.2.1 Audit Service Plan for Year Ending December 31, 2021 (1680-01)

Moved By Frisch

Seconded By Hillian

THAT based on the October 4th, 2021 staff report "Audit Service Plan for Year Ending December 31, 2021", Council approve OPTION 1 to receive the Audit Service Plan for the year ending December 31, 2021.

Carried

5. EXTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

6. INTERNAL REPORTS AND CORRESPONDENCE FOR INFORMATION

7. REPORTS/UPDATES FROM COUNCIL MEMBERS INCLUDING REPORTS FROM COMMITTEES

7.1 Councillor Cole-Hamilton

Councillor Cole-Hamilton reviewed his attendance at the following event:

- National Day of Truth and Reconciliation's *Spirit Walk* in downtown Courtenay

7.2 Councillor Hillian

Councillor Hillian participated in the following events in September:

- Naloxone Training course
- Meeting with Comox Valley Coalition to End Homelessness (CVCEH)
- UBCM Provincial Minister meetings (4 total) as part of the virtual 2021 UBCM Convention
- Comox Strathcona Waste Management Board meeting
- CVRD Coastal Flood Adaptation workshop
- 17th Street Bike Lane Design - Coffee and Learn with staff
- Comox Valley Community Justice Centre Committee meeting
- Comox Valley Project Watershed Fundraising event
- CVRD Strategic Planning sessions
- Virtual 2021 UBCM Convention
- Comox Valley Sewage Commission Agenda Review meeting

- Comox Valley Community Justice Centre Board meeting
- City of Courtenay Strategic Planning session with staff
- Comox Valley Water Treatment Plant opening ceremony
- Comox Valley Sewage Commission meeting
- Comox Valley Water Committee meeting
- CVRD Board meeting
- Meeting with Dianne Hawkins, CEO, Comox Valley Chamber of Commerce
- National Day of Truth and Reconciliation's *Spirit Walk* in downtown Courtenay

Councillor Hillian brought to Council's attention the Regional Poverty Reduction Assessment and Strategy report on the October 5th, 2021 CVRD Board's agenda.

Councillor Hillian shared that the Vancouver Island Regional Library (VIRL) Board's new Executive Director, Ben Hyman, has been connected with the Comox Valley Accessibility Committee regarding the anticipated renovations to the washroom facilities at the VIRL Courtenay branch.

7.3 Councillor Theos

Councillor Theos reviewed his attendance at the following event:

- Vancouver Island Regional Library (VIRL) Board meeting where the Board was introduced to the new Executive Director, Ben Hyman

8. RESOLUTIONS OF COUNCIL

8.1 In Camera Meeting

Moved By Morin

Seconded By Frisch

THAT a Special In-Camera meeting closed to the public will be held October 4th, 2021 at the conclusion of the Regular Council Meeting pursuant to the following sub-sections of the *Community Charter*:

- 90 (1) (k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

Carried

9. UNFINISHED BUSINESS

10. NOTICE OF MOTION

11. NEW BUSINESS

12. BYLAWS

12.1 For First and Second Reading

12.1.1 Zoning Amendment Bylaw No. 3017, 2021 (801 Ryan Road)

Moved By Frisch
Seconded By Morin

THAT "Zoning Amendment Bylaw No. 3017, 2021" pass first and second reading.

Carried

12.2 For Final Adoption

12.2.1 Development Application Procedures Amendment Bylaw No. 3052, 2021

Moved By Hillian
Seconded By Theos

THAT "Development Application Procedures Amendment Bylaw No. 3052, 2021" be finally adopted.

Carried

13. ADJOURNMENT

Moved By Frisch
Seconded By Morin

THAT the meeting now adjourn at 4:37 p.m.
Carried

CERTIFIED CORRECT

Deputy Corporate Officer

Adopted this 18th day of October, 2021

Mayor